

THE VILLAGES CHARTER SCHOOL, INC. BOARD MEETING

August 28, 2014

The Board of Directors of THE VILLAGES CHARTER SCHOOL, INC. ("Corporation") met at the following time, date and place:

Time: 4:00 p.m.
Date: August 28, 2014
Place: Conference Room
Technology Solutions Group
1026 Canal Street
The Villages, Florida 32162

The following Directors were present at the meeting:

Dale Borrowman
Gary Lester
John Wise

Others in attendance were:

Barb Castro
Cathy Hinckley
Peggy Irwin
Steve Johnson
Randy McDaniel
Gina Ritch
Katia Simmons
LeAnne Yerk
Bill Zwick

Dr. Lester called the meeting of The Villages Charter School, Inc. to order at 4:01 p.m. on August 28, 2014. Dr. Lester announced a quorum of the Directors was present and that the meeting could proceed.

CONSENT ITEMS

Dr. Lester presented the minutes of the June 26, 2014 and **UPON A MOTION** made by Mr. Borrowman and seconded by Mr. Wise and the unanimous consent of all Board members present, the Board approved the minutes of the June 26, 2014 meeting.

PUBLIC COMMENTS

NEW BUSINESS

BOARD MEMBER RESIGNATION: Dr. McDaniel presented Mr. Pete Wahl's resignation letter to the Villages Charter School Inc. Board of Directors.

UPON A MOTION by Mr. Wise and seconded by Mr. Borrowman and with the unanimous consent of all Board members present, the Board accepted Pet Wahl's resignation to the Villages Charter School, Inc. Board of Directors

BOARD MEMBER APPOINTMENT: The Villages Charter School Board Members are appointed by the sponsor (The Villages of Lake Sumter, Inc.) Dr. McDaniel presented letter of appointment of new board member Brian Hudson.

UPON A MOTION by Mr. Borrowman and seconded by Mr. Wise and with the unanimous consent of all Board members present, the Board accepted appointment of new board member Brian Hudson to the Villages Charter School Inc. Board of Directors.

INFORMATION REPORTS

FINANCIAL REPORT: The Villages made \$1,270,542 in contributions to the charter school in the month of June and a total of \$1,562,963 for the year ended 6/30/2014. The Consolidated Statement of Revenue and Expenses shows a net loss of (\$291,725) for year ended June 30, 2014.

Donations/Miscellaneous Revenue:

The Charter School received \$48,092 in donations from Buffalo PRIDE in June.

Athletics:

The Villages made no contribution to Athletics for the month of June. The Athletics Dept. had a net loss of (\$33,422) for the month of June and a year-to-date net income of \$52,857 (excluding coaching supplements) at June 30, 201

Consolidated Entity/Entire Charter School:

At June 30, 2014, the total expenditures for the charter school as a whole were under budget by 3.4%; therefore reducing the amount of Villages contributions needed.

The Villages advanced (checks written) \$2,450,000 to the charter school and made no contributions in July. The Consolidated Statement of Revenue and Expenses shows a net loss of (\$1,035,813) at July.31, 2014.

Donations/Miscellaneous Revenue:

There were no significant donations received in July.

Athletics:

The Villages made no contribution to Athletics for the month of July. The Athletics Dept. had a net income of \$41,424 for the month of July (excluding coaching supplements).

Consolidated Entity/Entire Charter School:

At July 31, 2014, the total expenditures for the charter school as a whole were under budget by 15.3%; therefore reducing the amount of Villages contributions needed.

ENROLLMENT UPDATE: Cathy Hinckley and Dr. McDaniel reviewed the Enrollment Report with the Board and explained we are 174 students over from projections back in December. We are full but remain at the right class size average. Dr. McDaniel explained that we are really close to capacity based on the number of teachers hired. We still have room to grow at the high school. Every school is at record high.

OLD BUSINESS

14-15 VCS EVALUATION PLAN: Dr. McDaniel explained that as part of the Race to the Top (RTTT) federal program and the 2011 “Student Success Act”, all public schools in Florida are required to create and update certified staff evaluation system for teachers and administrators. Dr. McDaniel presented the updated Evaluation Plan for our school, which will be submitted to Sumter County Schools and FL DOE for review and possible revision.

UPON A MOTION by Mr. Borrowman and seconded by Mr. Wise and with the unanimous consent of all Board members present, the Board approved the 2014-15 VCS Capital Outlay Plan.

BUDGET AMENDMENT #1: Mrs. Gina Ritch presented the budget amendment to The Villages Charter School’s General Funds Budget 2013-2014 which is to true up the budget to the true actual.

UPON A MOTION by Dr. Lester and seconded by Mr. Wise and with the unanimous consent of all board members present, the Budget Amendment to the VCS General Funds Budget 2013-14 was approved.

BUDGET AMENDMENT #2: Mrs. Gina Ritch presented the budget amendment to VCS Race to the Top Grant 2013-2014 to include Leadership Training which was not included in the original budget.

UPON A MOTION by Dr. Lester and seconded by Mr. Wise and with the unanimous consent of all board members present, the Budget Amendment to the VCS Race to the Top Grant 2013-14 was approved.

BUDGET AMMENDMENT: Mrs. Gina Ritch presented the budget amendment to VCS Food Service Budget 2013-2014 which amends revenues for our food service department.

UPON A MOTION by Dr. Lester and seconded by Mr. Wise and with the unanimous consent of all board members present, the budget amendment VCS Food Service Budget 2013-14 was approved.

NEW BUSINESS

BOARD MEMBER APPOINTMENT: Dr. McDaniel explained that due to the resignation of Pete Wahl, the VCS Board needs to appoint a member to serve on the Buffalo Scholarship Foundation Board. It is recommended that Mr. John Wise be appointed as a Board Member for The Buffalo Scholarship Foundation.

UPON A MOTION by Mr. Borrowman and seconded by Dr. Lester and with the unanimous consent of all Board members present, the Board accepted appointment of new board member John Wise to the Buffalo Scholarship Foundation Board of Directors.

2014-2015 BUDGET: Gina Ritch submitted the annual budget VCS leadership presented for 2014-2015 with projected revenue & expenditures. We increased the FTE to 2,900 students for budgeting purposes (this should provide approximately \$475,000 in state revenue for the additional new students.)

UPON A MOTION by Mr. Wise and seconded by Mr. Borrowman and with the unanimous consent of all Board members present, the Board approved the submitted 2014-2015 Budget.

OUT OF FIELD TEACHERS: Ms. Hinckley presented the list of teachers who are considered "Out of Field" in their subject area. These teachers are working toward certification and have demonstrated knowledge of the subject area they are teaching. Mrs. Hinckley recommended the Board approve the list of teachers presented.

UPON A MOTION by Mr. Wise and seconded by Mr. Borrowman and with the unanimous consent of all Board members present, the Board approved the Out of Field Teachers

ESOL OUT OF FIELD TEACHERS: Mrs. Hinckley presented the list of teachers who are considered "Out of Field" in ESOL meaning that these teachers have not yet completed the required number of hours of training. These teachers are working toward certification and have demonstrated knowledge of the subject area they are teaching. Ms. Hinckley recommended the Board approve the list of teachers presented.

UPON A MOTION by Dr. Lester and seconded by Mr. Wise and with the unanimous consent of all Board members present, the Board approved the ESOL Out of Field Teachers.

HUMAN RESOURCES

HUMAN RESOURCES TRANSACTIONS: Dr. Lester confirmed everyone had reviewed the personnel transaction report.

UPON A MOTION by Mr. Wise and seconded by Mr. Borrowman and with the unanimous consent of all Board members present, the Board approved the proposed personnel transactions.

BOARD MEMBER REPORTS

BOARD ATTORNEY REPORT **NONE**

OTHER CONSIDERATIONS

Dr. Lester opened the meeting for public input. Hearing no public input, **UPON A MOTION** by Mr. Wise and seconded by Mr. Borrowman the meeting was adjourned at 4:30 p.m.

Respectively submitted,
Katia Simmons