

THE VILLAGES CHARTER SCHOOL, INC. BOARD MEETING
August 25, 2016

The Board of Directors of THE VILLAGES CHARTER SCHOOL, INC. ("Corporation") met at the following time, date and place:

Time: 4:00 p.m.
Date: August 25, 2016
Place: Conference Room
Technology Solutions Group
1026 Canal Street
The Villages, Florida 32162

The following Directors were present at the meeting:

Dale Borrowman
Rob Eddy
Gary Lester
Tracy Mathews

Others in attendance were:

Barb Castro
Cathy Hinckley
Peggy Irwin
Steve Johnson
Randy McDaniel
Gina Ritch
Kristine Rohan
Katia Simmons
Jason Spencer
LeAnne Yerk

Dr. Lester called the meeting of The Villages Charter School, Inc. to order at 4:00 p.m. on August 25, 2016. Dr. Lester announced a quorum of the Directors was present and that the meeting could proceed.

PUBLIC COMMENTS

Mr. Arthur Donnelly, Assistant VP of the Villages Homeowners Association (South Region), joined the meeting as an observer. He was involved in education in his home state and wanted to get a feel of education in this area.

CONSENT ITEMS

Dr. Lester presented the minutes of the July 28, 2016 regular meeting and **UPON A MOTION** made by Mr. Eddy and seconded by Mr. Borrowman and the unanimous consent of all Board members present, the Board approved the minutes of the July 28, 2016 meeting.

INFORMATION REPORTS

FINANCIAL REPORT: The Villages made no contributions to the charter school in the month of July. The Consolidated Statement of Revenue and Expenditures shows a net loss of (\$810,575) at July 31, 2016.

Donations/Miscellaneous Revenue:

There were no significant donations received in July.

Athletics:

The Villages made no contribution to Athletics for the month of July. The Athletics Department had a net income of \$116,111 before salaries/benefits and a net income of \$106,868 after salaries/benefits for the month of July.

Consolidated Entity/Entire Charter School:

At July 31, 2016, the total expenditures for the charter school as a whole were under budget by 15.6%.

ENROLLMENT UPDATE: Mrs. Hinckley reported on enrollment. We have 28 students of the waiting list. We are at a total enrollment of 3,163 students which puts us 33 students over our projections. We missed our projections slightly in the elementary and we under projected for the high school, where it's a little over and we have 3 to 9 students on the waiting list. We continue to monitor our numbers.

OLD BUSINESS

BUDGET AMMENDMENT #1: VCS Food Service Budget 2015-16

Mrs. Ritch explained a governmental accounting model was needed to true up revenues and expenditures to actual for 2015-16. The charter school is required to amend the budget as needed. By doing this we can true up revenue and expenditures for the year to actual.

UPON A MOTION by Mr. Eddy and seconded by Mrs. Mathews and with the unanimous consent of all Board members present the Board approved the 2015-16 food service budget amendment.

BUDGET AMMENDMENT #2: VCS General Fund Budget 2015-16

Mrs. Ritch explained a governmental accounting model was needed to true up revenues and expenditures to actual for 2015-16. The charter school is required to amend the budget as needed. By doing this we can true up revenue and expenditures for the year to actual.

UPON A MOTION by Mr. Eddy and seconded by Mrs. Mathews and with the unanimous consent of all Board members present the Board approved the 2015-16 general fund budget amendment.

NEW BUSINESS

FACILITY USAGE AGREEMENT: Dr. McDaniel presented a Facility Usage Requests for Jr. Buffalo Basketball and Girls Scouts Troop 43918 for approval by the Board. All participants are students enrolled in The Villages Charter School.

UPON A MOTION by Mr. Borrowman and seconded by Mrs. Mathews and with the unanimous consent of all Board members present the Board approved the facilities usage requests.

OUT OF FIELD TEACHERS: Ms. Hinckley presented the teachers considered “Out of Field” in their subject area. These teachers are working toward certification and have demonstrated knowledge of the subject areas they are teaching. Mrs. Hinckley recommended the Board approve the memo for the teachers presented.

UPON A MOTION by Mrs. Mathews and seconded by Mr. Eddy and with the unanimous consent of all Board members present the Board approved the Out of Field Teachers.

ESOL OUT OF FIELD TEACHERS: Mrs. Hinckley presented the teachers who are considered “Out of Field” in ESOL meaning these teachers have not yet completed the required number of hours of training. These teachers are working toward certification and have demonstrated knowledge of the subject area they are teaching. Ms. Hinckley recommended the Board approve the memo with the teachers presented.

UPON A MOTION by Mrs. Mathews and seconded by Mr. Borrowman and with the unanimous consent of all Board members present the Board approved the ESOL Out of Field Teachers.

HUMAN RESOURCES

HUMAN RESOURCES TRANSACTIONS: Dr. Lester confirmed everyone had reviewed the personnel transactions report and approved the rest of the HR transactions.

UPON A MOTION by Mrs. Mathews and seconded by Mr. Borrowman and with the unanimous consent of all Board members present, the Board approved the proposed personnel transactions.

BOARD MEMBER REPORTS

NONE

BOARD ATTORNEY REPORT

On the matter related to the deaf residents and the Lifelong Learning College, Mr. Johnson reported he talked to the lawyer. VCS position is still to resolve this matter out of court if possible.

OTHER CONSIDERATIONS

NONE

UPON A MOTION by Mr. Eddy and seconded by Mr. Borrowman the meeting was adjourned at 4:32 p.m.

Respectively submitted,
Katia Simmons