

**THE VILLAGES CHARTER SCHOOL, INC. BOARD MEETING**  
**September 24, 2015**

The Board of Directors of THE VILLAGES CHARTER SCHOOL, INC. ("Corporation") met at the following time, date and place:

Time: 4:00 p.m.  
Date: September 24, 2015  
Place: Conference Room  
Technology Solutions Group  
1026 Canal Street  
The Villages, Florida 32162

The following Directors were present at the meeting:

Dale Borrowman  
Brian Hudson  
Rob Eddy

Others in attendance were:

Barb Castro  
Steve Johnson  
Cathy Hinckley  
Peggy Irwin  
Randy McDaniel  
Gina Ritch  
Katia Simmons  
Jason Spencer  
LeAnne Yerk

Mr. Borrowman called the meeting of The Villages Charter School, Inc. to order at 4:00 p.m. on September 24, 2015. Mr. Borrowman announced a quorum of the Directors was present and that the meeting could proceed.

**CONSENT ITEMS**

Mr. Borrowman presented the minutes of the August 27, 2015 regular meeting and **UPON A MOTION** made by Mr. Eddy and seconded by Mr. Hudson and the unanimous consent of all Board members present, the Board approved the minutes of the August 27, 2015 meeting.

**PUBLIC COMMENTS**

**INFORMATION REPORTS**

**FINANCIAL REPORT:** The Villages made no contributions to the charter school in the month of August. The Consolidated Statement of Revenue and Expenses shows a net loss of (\$1,157,189) for the year ended August 31, 2015.

Donations/Miscellaneous Revenue:  
There were no significant donations in August.

Athletics:  
The Villages made no contribution to Athletics for the month of August. The Athletics Dept. had a net income of \$92,167 (excluding coaching supplements) at August 31, 2015.

Consolidated Entity/Entire Charter School:  
At August 31, 2015, the total expenditures for the charter school as a whole were under budget by 25.5% therefore reducing the amount of contributions needed.

**ENROLLMENT UPDATE:** Mrs. Hinckley reported all pendings have been processed and we have 2 students on the waiting list for 7<sup>th</sup> grade. We are still a 26 students under our projections but we may eventually reach our projected numbers, however, it is unlikely to happen before the October FTE. Enrollment has met with IT to discuss the algorithms for the lottery system.

**FACILITIES UPDATE:** Dr. McDaniel reported we are awaiting the permit for the handball court renovations for storage. Signs have started to come in but still waiting on some more.

### **OLD BUSINESS**

**CFHA AGREEMENT:** VHS Health Science Academy students participate in a rotation program involving the senior clinical students and they have the opportunity to obtain practical experience in a clinical setting. The Central Florida Health Alliance, Inc. (CFHA), which includes the Leesburg Regional Medical Center, Inc. and The Villages Regional Hospital, Inc. have agreed to allow the students to participate in this clinical internship once the students have met the requirements set forth in the Clinical Student Agreement. The amendment to be approved is extending the original agreement and the October 11, 2015 amendment through October 11, 2016. Mrs. Hinckley, K-12 Curriculum Supervisor, worked with CFHA representatives to develop the agreement. Mr. Steve Johnson had the opportunity to review the previous years' agreements. There are no changes to the agreement for the October 11, 2016 extension.

**UPON A MOTION** by Mr. Hudson and seconded by Mr. Eddy and with the unanimous consent of all Board members present, the Board approved the Clinical Student Agreement Amendment extension through October 11, 2016.

### **NEW BUSINESS**

**MEDICAL NOTIFICATION POLICY** Dr. McDaniel explained the new law passed over the summer from the 2015 Legislative Session, Chapter 2015-67 which took effect July 1, 2015. That session law amended Florida Statutes and required that a policy and procedures be adopted for notification of a parent when their student is taken to a

facility for an involuntarily examination pursuant to 394.463. We are getting in compliance and have a policy to provide notification under that Statute.

**UPON A MOTION** by Mr. Borrowman and seconded by Mr. Hudson and with the unanimous consent of all Board members present, the Board approve the Medical Notification Policy as submitted.

**FACILITY USAGE AGREEMENT:** Dr. McDaniel presented a Facility Usage Requests from One Pitch Baseball (HS Boys) and Buffalo Wrestling Club (ES) for approval by the Board. All participating players and participants are students enrolled in The Villages Charter School. Mr. Hudson questioned if the Certificates of Liability Insurance presented by the different organizations is indeed providing the coverage to The Villages of Lake Sumter, Inc. as additional insured and suggested we confirm with Shane Finley at The Villages Insurance to be sure it is being done properly.

**UPON A MOTION** by Mr. Eddy and seconded by Mr. Hudson and with the unanimous consent of all Board members present, and upon confirmation of proper insurance coverage, the Board approved the Facility Usage Requests.

### **HUMAN RESOURCES**

**HUMAN RESOURCES TRANSACTIONS:** Mr. Borrowman confirmed everyone had reviewed the personnel transactions report.

**UPON A MOTION** by Mr. Rob Eddy and seconded by Mr. Brian Hudson and with the unanimous consent of all Board members present, the Board approved the proposed personnel transactions.

### **BOARD MEMBER REPORTS**

**NONE**

### **BOARD ATTORNEY REPORT**

Counsel Steve Johnson reported there has been some discussion with the insurance company on possibilities of a resolution regarding the Lifelong Learning College open lawsuit, but it will be a while before we hear any definite answer on the matter.

### **OTHER CONSIDERATIONS**

Mr. Borrowman opened the meeting for public input. Hearing no public input, **UPON A MOTION** by Mr. Hudson and seconded by Mr. Rob Eddy the meeting was adjourned at 4:33 p.m.

Respectively submitted,  
Katia Simmons