

THE VILLAGES CHARTER SCHOOL, INC. BOARD MEETING
September 28, 2018

The Board of Directors of THE VILLAGES CHARTER SCHOOL, INC. ("Corporation") met at the following time, date and place:

Time: 4:00 p.m.
Date: September 28, 2018
Place: Conference Room
Technology Solutions Group
1026 Canal Street
The Villages, Florida 32162

The following Directors were present at the meeting:

Dale Borrowman
Tracy Mathews
Brian Hudson

Others in attendance were:

Dawn Encarnacion Gina Ritch
Peggy Irwin Leanne Yerk
Steve Johnson Bill Zwick
Randy McDaniel

Mr. Borrowman called the meeting of The Villages Charter School, Inc. to order at 4:00 p.m. on September 28, 2018. Mr. Borrowman announced a quorum of the Directors was present and that the meeting could proceed.

PUBLIC COMMENTS

None

CONSENT ITEMS

Mr. Borrowman presented the minutes of the August 30, 2018 regular meeting and **UPON A MOTION** made by Ms. Mathews and seconded by Mr. Hudson and the unanimous consent of all Board members present, the Board approved the minutes of the August 30, 2018 meeting.

INFORMATION REPORTS

FINANCIAL REPORT: The Villages advanced (checks written) \$1,700,000 to the Charter School and made no contributions in August. The Consolidated Statement of Revenue and Expenditures shows a net loss of \$448,637 for the month of August and a year to date net loss of \$1,639,421 at August 31, 2018.

Donations/Miscellaneous Revenue:

There were no significant donations received in August.

Athletics:

The Villages made no contribution to Athletics for the month of August. The Athletics Department had a net income of \$68,168 for the month of August and a year to date net income of \$162,932 before salaries/benefits and year to date net income of \$123,329 after salaries/for the month of August.

Consolidated Entity/Entire Charter School:

At August 31, 2018, the total expenditures for the Charter School as a whole were under budget by 17.5%; therefore reducing the amount of Villages contributions needed.

ENROLLMENT UPDATE: Dr. McDaniel reported we are about 58 students under budget, based on the projected number of students we sent to the state. We are going to do a budget amendment at the next board meeting to correct the budget.

OLD BUSINESS

“OUT OF FIELD” TEACHERS: Dr. McDaniel presented to the Board the teachers that are teaching in a position they are considered “Out of Field”.

UPON A MOTION by Mr. Hudson and seconded by Ms. Mathews and the unanimous consent of all Board members present, the Board approved the “Out of Field” teachers.

ESOL OUT OF FIELD: Dr. McDaniel presented to the Board the teachers that are teaching ESOL students in a position considered “Out of Field”.

UPON A MOTION by Ms. Mathews and seconded by Mr. Hudson and the unanimous consent of all Board members present, the Board approved the “ESOL Out of Field” teachers.

NEW BUSINESS

“FACILITY USE AGREEMENT: Buffalo Stampeder Girls 18U are requesting use of the VCS facilities.

UPON A MOTION by Mr. Hudson and seconded by Ms. Mathews and the unanimous consent of all Board members present, the Board approved the Facility Use Agreements.

SECURITY AND MENTAL HEALTH: Dr. McDaniel presented to the Board the Youth Mental Health First Aid Instructor Course that will be a requirement for all staff members to take. The vision of this course is to create “an empowered community providing support to one another in times of mental health problems and crisis.” The goal is to have all administrators, teachers, and staff trained by the end of this school year.

HUMAN RESOURCES

HUMAN RESOURCES TRANSACTIONS: Mr. Borrowman confirmed everyone had reviewed the personnel transactions report and approved the rest of the HR transactions.

UPON A MOTION by Ms. Mathews and seconded by Mr. Hudson and with the unanimous consent of all Board members present, the Board approved the proposed personnel transactions.

BOARD MEMBER REPORTS

NONE

OTHER CONSIDERATIONS

NONE

UPON A MOTION by Ms. Mathews and seconded by Mr. Hudson the meeting was adjourned at 4:35 p.m.

Respectively submitted,

Dawn Encarnacion