

# The Villages® Charter School

## Buffalo Adventures Program



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### Guidelines for Observing Extra-Curricular Activities

Buffalo Adventures welcome parents to visit their child's activities during scheduled showcases and special events. Invitations and information regarding these events will be sent home with the students and to the email address on file. During these events, parents will have the opportunity to meet the activity's instructor and observe what their child has learned.

Due to limited space, seats are limited to only two visitors per activity event.

Upon arrival, we respectfully request that the following guidelines be observed so we can safely ensure the best experience for all parties involved:

Parents can contact activity providers by calling the Buffalo Adventures office to schedule a meeting outside of instructional/class time.

- Park in the designated lot at the building where your child's activity is located. (Do not park in front of the buildings. This is for aftercare carline.)
- Use the buzzer system at the front door to announce your arrival.
- Sign in at the office and get a visitor sticker to wear while in the building.
- Stay clear of student traffic flow in the hallways and aftercare classes.
- Arrive at the activity area at the time it is scheduled to begin.
- Allow your child to be included in attendance taking for the activity.
- Sit in the designated area to view the activity, as directed by the Coordinator.
- Demonstrate our Core Values and sportsmanship while viewing the activity.
- Be sensitive to the fact that the presence of unknown adults can be upsetting for some children.
- Recognize that children often behave differently in front of their parent or other adults, which can be disruptive and can make conducting the class difficult.
- Return to the office immediately following the activity.
- Sign your student out at the Buffalo Adventures window before leaving.

Please note: For the safety of our students, these guidelines are subject to modification and/or change at any time.

Be sure to check our school website for special programs, exhibits and recitals that will take place during the school year to showcase what your children have learned.

**Thank you for your cooperation and understanding. We look forward to serving your family this year.**