

This checklist may be used to determine if a wellness policy meets the requirements listed in USDA's Local School Wellness Policy Implementation under the HHFKA of 2010 Final Rule and Florida's K-20 Education Code 1003.453, and Florida Administrative Code 5P-2.002.

Florida Department of Agriculture and Consumer Services
Division of Food, Nutrition and Wellness

LOCAL SCHOOL WELLNESS POLICY (LSWP) COMPLIANCE CHECKLIST (Triennial Assessment)
(Reference: [CFR 210.31](#))

Yes	No	Established Requirements
x		1. Does the policy designate (<u>must</u> list the position title) one or more LEA or school officials to ensure that each school under its jurisdiction complies with the LSWP?
x		2. Does the policy indicate goals that are measurable for nutrition promotion ?
x		3. Does the policy indicate goals that are measurable for nutrition education ?
x		4. Does the policy indicate goals that are measurable for physical activity ?
x		5. Does the policy indicate goals that are measurable for other school-based activities ?
x		6. Does the policy state that the LEA will review and consider evidence-based strategies in establishing goals for nutrition promotion and education, physical activity and other school-based activities that promote student wellness such as a review of the Smarter Lunchroom tools and techniques?
x		7. Does the policy provide nutrition guidelines for all food and beverages sold on the school campus during the school day that are consistent with Federal regulations for school meals and the Smart Snacks in School nutrition standards?
x		8. Does the policy include standards for other non-sold food and beverages that are made available on the school campus during the school day (i.e. foods provided for classroom parties and school celebrations)?
x		9. Does the policy include limits on competitive foods in FAC 5P-2.002 as applicable? • No food fundraisers until 30 minutes after the last meal service period. • No meat/grain entrees sold by entities other than the sponsor's food service program. • Special exemptions for school-sponsored fundraisers do not exceed 5 days in elementary, 10 days in middle/combination, 15 days in high schools.
x		10. Does the policy state that in-school marketing of food and beverages will meet competitive food (Smart Snack) standards ?
x		11. Does the policy provide a plan for the annual review of the wellness policy (<i>as required by K-20 Education Code 1003.453</i>) to evaluate and measure its implementation?

x		12. Does the policy provide a plan for conducting the triennial progress assessments and making appropriate updates or modifications to the policy based on the following? • The extent to which each school under the jurisdiction of the LEA is in compliance with the local school wellness policy; • The extent to which the sponsor's local school wellness policy compares to model local school wellness policies; and • A description of the progress made in attaining the goals of the local school wellness policy.
x		13. Does the policy indicate how the results of the most recent triennial progress assessment will be available to the public in an accessible and easily understood manner at all times (i.e. on the district and/or individual school's website)?
x		14. Does the policy list how the LEA or school will annually inform and update the public (including parents, students, and others in the community) about the content/ implementation of and any updates to the LSWP?
x		15. Does the policy state that the LEA or school will update and make modifications to the wellness policy as appropriate or based on the results of the annual review and triennial assessments and/or as local priorities change, community needs change, wellness goals are met, new health information and technology emerges and new federal or state guidance or standards are issued?
x		16. Does the policy include a description of the manner in which all stakeholders (i.e. parents, students, representatives of the school food authority, teachers of physical education, school health professionals, the school board, school administrators and the general public) are provided an opportunity to participate in the development, implementation, periodic review and update of the LSWP?

Sponsors must maintain the following documentation to demonstrate compliance with the LSWP recordkeeping requirements:

Upon the FDACS administrative review, the sponsor will be responsible for providing the following:

- The written local school wellness policy;
- Documentation demonstrating compliance with community involvement requirements, including requirements to make the local school wellness policy and triennial assessments available to the public as consistent with the section on informing and updating the public; and
- Documentation of the triennial assessment of the local school wellness policy for each school under the LEA's jurisdiction.